

SupplyDivision

Suppliers of elastic, sewing thread and trimmings, press fastener eyeletting and button covering machinery specialists.
Suppliers of custom made webbing, tape and elastic assemblies.

December 2009

F.a.o. The Head Buyer & all purchase ledger staff.

Dear Customer,

This past year has seen turmoil in the international markets. Indeed most utilities and commodities have all seen meteoric price increases. You will certainly be aware of the crisis in our financial system, who isn't?

UK Sewing Services has always striven to offer the best value whenever possible. Our commitment to being the UK's premier supply company is undoubtedly the key to our past success and we believe, to our continued growth into the future.

On 01/01/2010 there will be a global product price increase of 6%. Unless specifically agreed the increase will apply to all goods supplied after that date whether or not they were ordered prior to 01/01/2010. There will be no increase on rental contract charges. Some products may also see further realignment due to the Euro-Pound sterling exchange rate. We will not be implementing a sliding surcharge system as some EU suppliers, as it is our policy to be secure in the knowledge that our customers are fully aware of all our charges prior to the placing & processing of their orders. This will allow for planning from quote to actual procurement.

Re-delivery charges will now **always apply** if a delivery attempt is made and there is no-one available to sign for or receive the goods during normal business hours, 8:00am - 5:30pm. Customers with non-standard or unusual business opening hours are advised to request a timed delivery option which is available at an additional charge, please confirm the charge before requesting same. Handling to highlands, off-shore islands and export orders will continue to be dealt with on an individual per order basis.

We are trade suppliers and as such now receive very few cheque payments so the deposit and clearance of these was taking up to 10 working days which is inconvenient for those wanting a rapid dispatch. Unless we have a specific special individual agreement in place with you we will cease to accept cheques as a payment method after 01/01/2010. We accept payment by most internationally recognised credit and debit cards. Our bank details for electronic payments are on the bottom of our proforma invoices. Please ensure your buyers and accounting dept are aware of this very important notice.

Should you wish to discuss the actual effect on the products you purchase from us please contact us and we will be pleased to help. We trust that you will understand, UK Sewing Services have always striven to offer you the best value, quality and service possible. You may rest assured that we will continue to do so.

We will close for our Christmas holiday at 1pm on Friday the 18th December (**Party time!**) through 9am Monday 4th January 2008. There will be skeleton staff in 28th Dec through 1st January, It may be possible to process some emailed or faxed orders during the holiday period but the phone lines will **not** be manned Please check stocks and order in good time.

Our regular clients will know that it is our policy not to send Christmas cards, we donate the card budget to a local charity instead. We wish you a happy, healthy, prosperous and peaceful holiday season and look forward to being of service to you in 2010.

Yours faithfully,

UK Sewing Services.

P.S **Do you need small quantities of our industrial products for trials or prototypes etc? If so try our small/sample order shopping cart option at [Truetrim.com](http://www.Truetrim.com)**

<http://www.sewing.co.uk>

<http://www.SupplyDivision.com>

<http://www.TrueTrim.com>

email to; sales@sewing.co.uk

SupplyDivision is a trading style of **UK Sewing Services**

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